



CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES
March 20, 2024

Vice-Chairperson Kleinsorge called the March 20, 2024 Regular Meeting for the Downtown Development Authority of Clam Lake Township to order at 7:31 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Brian Potter, Member; Scott Kleinsorge, Vice Chair; Jeremy Winkle, Member; Drew Rummel, Member; David Vigne, Member. Members Absent: Julie Snider, Chairperson; Josh Trust, Member; Pat Carroll, Secretary/Treasurer; Steve Kitler, Township Supervisor.

PUBLIC COMMENT: Mike McGuire was present and said he'd like to re-engage Robb Munger on the 70-acre parcel as the cost of materials and interest rates are going down. He stated that Munger apparently bought some property on Kentucky Ave to build housing. Discussion followed.

Member Winkle stated that he thinks the Township and the DDA will help move forward, but not chase the project. He said he'd email a copy of the last development agreement from Munger.

APPROVAL OF THE AGENDA: Motion by Member Winkle supported by Vice-Chair Kleinsorge to approve the agenda as presented. Motion carried.

APPROVAL OF THE MINUTES: Motion by Member Vigne supported by Member Potter to approve the February 21, 2024 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Vice-Chair Kleinsorge reviewed the regular items included in the meeting packet such as copies of the: March 4, 2024 deposit slip in the amount of \$7,372.74 from tax recapture; February Bank Statements; January autopay statement invoice from UHY (formerly Baird, Cotter & Bishop) for \$160.00. Copy of the paid invoice reimbursing the Township 50% of the AES dues in the amount of \$1,492.60 and a copy of the paid invoice from Atkins Electric for reinstalling the light pole (we had spare parts in the pole barn).

Executive Director's Report

1. Director Warda stated that a copy of the Township Board's March 11, 2024 meeting agenda is included in the packet. She said the Township authorized contact with the insurance company regarding possible reimbursement for the light pole.

2. Director Warda stated that the rezone request for the gas station/convenience store on the Johnson property was approved.

Committee Reports:

Marketing – Chairperson Snider; Members Winkle, Carroll, and Trust. No Report.

Strategic Planning Committee – Chair Winkle; Members Potter and Rummel. No Report.

Land Use – Chairperson Winkle; Supervisor Kitler, Member Kleinsorge. No report.

Beautification - Chairperson Kitler; Members Kleinsorge, Snider and Vigne. No report.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS: None

OLD BUSINESS:

- A. Pioneer Survey Encroachment – Vice-Chair Kleinsorge passed out the revised survey for the encroachment. Since we have a corrected legal description, the balance of the Pioneer can be listed for \$399,000. Director Warda will contact the Realtor.
- B. Surgical Center – Director Warda stated that Munson has changed the site plan configuration, so it will not be on the March Planning Commission Agenda. She said they have removed the leasable space and plan to change the building orientation. She said a Development Agreement would be required before the Township would consider the Water Ordinance. Discussion followed.

Director Warda stated that in her discussion with the City, the Township would have to run sewer along with the water to the Township boundary & then can just run the water for Munson (City to verify). Member Winkle stated that if Munson is paying for the water connection, he thinks the DDA should run the sewer along with it to have it in place.

NEW BUSINESS: None

ANNOUNCEMENTS: None

NEXT MEETING DATE AND TIME: Wednesday, April 17, 2024 at 7:30 a.m.

ADJOURNMENT: Motion by Member Winkle supported by Member Rummel to adjourn. Motion carried. Meeting adjourned at 8:35 a.m.

Cindy Warda, Executive Director