



CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES
October 18, 2023

Vice-Chairperson Kleinsorge called the October 18, 2023 Regular Meeting for the Downtown Development Authority of Clam Lake Township to order at 7:43 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Jeremy Winkle, Member; Drew Rummel, Member; Pat Carroll, Secretary/Treasurer; Brian Potter, Member; Scott Kleinsorge, Vice Chair; Josh Trust, Member. Members Absent: Julie Snider, Chairperson; Steve Kitler, Township Supervisor; Jennifer Davis, Member

PUBLIC COMMENT: None.

APPROVAL OF THE AGENDA: Motion by Member Winkle supported by Member Rummel to approve the agenda. Motion carried.

APPROVAL OF THE MINUTES: Motion by Member Carroll supported by Vice-Chair Kleinsorge to approve the August 16, 2023 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer’s Report:

Secretary/Treasurer Carroll reviewed the regular items included in the meeting packet such as copies of the: July & August Financials, August & September Bank Statements; bank deposit slips from tax recapture dated 8/28/2023 in amount of \$6,332.48 and 9/20/2023 for \$33,206.31; July & August autopay statement invoice from UHY (formerly Baird, Cotter & Bishop) for \$160.00 each; August Autopay statement invoice from Consumers for \$96.52.

Director Warda stated that payment was made for reimbursement to the Township for lawn mowing for \$300 for July sidewalk and welcome sign mowing and \$595 for the August sidewalk, welcome sign and Pioneer site. Motion carried.

Member Winkle asked for updated figures for the CD’s be provided.

Executive Director’s Report

Director Warda stated that copies of the Township Board’s September 11, 2023 and October 9, 2023 meeting agendas are included in the packet.

Committee Reports:

Marketing – Chairperson Snider; Members Winkle, Carroll, and Trust. No Report.

Strategic Planning Committee – Chair Winkle; Members Potter and Rummel. No Report.

Land Use – Chairperson Winkle; Supervisor Kitler, Member Kleinsorge. No report.

Beautification - Chairperson Kitler; Members Kleinsorge, Snider and Davis. No report.

Member Winkle questioned the zoning for the TeriDee property that is now in the City. Director Warda responded that she will look that up and get the info to the DDA Board.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS: None

OLD BUSINESS:

- A. Island Light Pole Update – Director Warda stated that the light pole is back in service.

NEW BUSINESS:

- A. Introduction of New Director for Alliance for Economic Success (AES), Nicki Schultz. Jeremy stated that Lisa Miller, the former Director, was at AES for about a year before accepting a job with the State. He said Ms. Schultz has been on board for six weeks and previously owned the Toy Store, worked at the ISD and is on the Home School Board. He said the AES office is out at Baker College.
Mr. Winkle stated that AES was part of the group to get Cooley Law School redeveloped. Pinnacle Construction, Rob Munger and DK Design for the redevelopment. Vice-Chair Kleinsorge said that they did a walk-through yesterday and that they are working on Brownfield and Historic Tax Credits. He said that the City stuff is done; it is zoned right, received an OPRE (Obsolete Property Rehab Exemption) Tax Abatement, etc.
- B. Pioneer Survey Encroachment – Director Warda said she met with Mr. Aten and his Aunt regarding the survey encroachment and maintenance issues. Director Warda provided an aerial showing the additional land the Atens need to be able to turn the trucks into the parcel. She reminded the Board that they previously approved the triangle area shown on the aerial. Discussion followed. Vice-Chair Kleinsorge said he will get with the surveyor to see how much acreage the Aten’s are requesting, as well as the cost for a new survey. Discussion followed regarding possibly affixing a value to the driveway area, as well as the Atens paying for the new survey and any legals costs attributed. Motion carried.
- C. DDA Board resignation of Jennifer Davis – Motion by Member Winkle supported by Member Trust to accept Jennifer Davis’s letter of resignation. Motion carried. Discussion followed on possible replacements for Jennifer on the Board.

ANNOUNCEMENTS: None

NEXT MEETING DATE AND TIME: Wednesday, November 8, 2023 at 7:30 a.m.

ADJOURNMENT: Motion by Member Potter supported by Member Rummel to adjourn. Motion carried. Meeting adjourned at 8:12 a.m.

Cindy Warda, Executive Director