



CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES
May 17, 2023

Chairperson Snider called the May 17, 2023 Regular Meeting for the Downtown Development Authority of Clam Lake Township to order at 7:30 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Julie Snider, Chairperson; Jeremy Winkle, Member; Drew Rummel, Member; Josh Trust, Member; Pat Carroll, Secretary/Treasurer. Members Absent: Steve Kitler, Township Supervisor; Brian Potter, Member; Scott Kleinsorge, Vice-Chair; Jennifer Davis, Member.

Others Present: Greg Bosscher, Realtor

PUBLIC COMMENT: None.

APPROVAL OF THE AGENDA: Motion by Member Winkle supported by Member Carroll to approve the agenda as presented. Motion carried.

APPROVAL OF THE MINUTES: Motion by Member Winkle supported by Member Potter to approve the April 19, 2023 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Director Warda reviewed the regular items included in the meeting packet such as copies of the: March & April Financials; April Bank Statements; March autopay statement invoice from Baird, Cotter & Bishop for \$160.00; April Autopay statement invoice from Consumers for \$114.43.

Director Warda requested authorization to reimburse the Township \$457.00 for DDA legal and \$1,071.40 publication fees for Ordinance #63 adopting the New DDA Development/Financing Plan. Motion by Member Carroll supported by Member Rummel to reimburse the Township \$1,528.40. Motion carried.

Executive Director's Report

Director Warda stated that a copy of the Township Board's May 8, 2023 meeting agenda is included in the packet. She stated that since the Blight Grant will be reimbursed to the Township, the Township approved paying the demolition up to \$200,000, with the DDA paying 50% of the difference between the demo costs and the grant funding. Motion by Member Winkle supported by Member Trust to pay the difference over \$200,000 with the understanding that the DDA pay 50% of the costs between demo costs and grant funding. Motion carried.

Committee Reports:

Marketing – Chairperson Snider; Members Winkle, Carroll, and Trust. No Report.

Strategic Planning Committee – Chair Winkle; Members Potter and Rummel. No Report.

Land Use – Chairperson Winkle; Supervisor Kitler, Member Kleinsorge. No report.

Beautification - Chairperson Kitler; Members Kleinsorge, Snider and Davis. No report.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS: None

OLD BUSINESS:

- A. Island Light Pole Update – Director Warda stated that she is waiting to hear from Atkins about the cost to replace the pole and will check with the insurance company if they can go after the driver for reimbursement.

NEW BUSINESS:

- A. Pioneer Market Info – Greg Bosscher was present. Discussion followed on listing price and possible listing language to discern buyers' intentions. Discussion followed on different offers to purchase based on intended uses. Director Warda said she will check with the Township's legal counsel.
- B. DDA Budget 2023/24 FY – Director Warda stated that the Township Board approved the 23/24 FY DDA Budget at the May 8, 2023 Township Board Meeting. Motion by Member Carroll supported by Member Winkle to adopt the 23/24 FY DDA Budget. Motion carried.

ANNOUNCEMENTS: None

NEXT MEETING DATE AND TIME: Wednesday, June 21, 2023 at 7:30 a.m.

ADJOURNMENT: Motion by Member Carroll supported by Member Rummel to adjourn. Motion carried. Meeting adjourned at 8:12 a.m.

Cindy Warda, Executive Director