



CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES
March 15, 2023

Vice-Chairperson Kleinsorge called the March 15, 2023 Regular Meeting for the Downtown Development Authority of Clam Lake Township to order at 7:30 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Steve Kitler, Township Supervisor; Jeremy Winkle, Member; Brian Potter, Member; Scott Kleinsorge, Vice-Chair; Drew Rummel, Member; Josh Trust, Member; Pat Carroll, Secretary/Treasurer. Members Absent: Julie Snider, Chairperson; Jennifer Davis, Member.

PUBLIC COMMENT: None

APPROVAL OF THE AGENDA: Motion by Member Winkle supported by Member Carroll to approve the agenda as presented. Motion carried.

APPROVAL OF THE MINUTES: Motion by Supervisor Kitler supported by Member Rummel to approve the February 15, 2023 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Director Warda reviewed the regular items included in the meeting packet such as copies of the: January Financials; February Bank Statements; March 8, 2023 bank deposit from tax recapture in the amount of \$6,216.93; January autopay statement invoice from Baird, Cotter & Bishop for \$150.00; February Autopay statement invoice from Consumers for \$152.95.

Executive Director's Report

Director Warda stated that the copy of the Township Board's March 13, 2023 meeting agenda is included in the packet. She said that the Township Board passed a Resolution reappointing Members Snider, Davis and Trust to the DDA Board. She added that the Township Board set the Public Hearing on the new DDA Development/Finance Plan for April 10, 2023. Director Warda stated that the Township Board authorized the Supervisor to sign the Blight Elimination Grant Agreement. Member Winkle requested that any future Pioneer newspaper articles mention AES for their assistance in the grant process.

Committee Reports:

Marketing – Chairperson Snider; Members Winkle, Carroll, and Trust. No Report.

Strategic Planning Committee – Chair Winkle; Members Potter and Rummel. No Report.

Land Use – Chairperson Winkle; Supervisor Kitler, Member Kleinsorge. Member Winkle suggested that the Director reach out to Greg Bosscher as to the potential market value of the Pioneer site once cleared and proposal for listing the property.

Member Potter stated that Alan Devereaux wants to come to a meeting to check on sanitary sewer for a proposed Eldorado expansion. Discussion followed.

Beautification - Chairperson Kitler; Members Kleinsorge, Snider and Davis. Vice-Chair Kleinsorge stated that he wants to have a mason check the “Welcome Sign” to see if any maintenance is required.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS: None

OLD BUSINESS:

- A. Blight Elimination Grant Update – Director Warda stated that the Blight Elimination Grant was discussed earlier under Township Board Agenda items.

NEW BUSINESS:

- A. DDA Development/Financing Plan – Motion by Member Winkle supported by Member Potter to formally adopt the New DDA Development/Financing Plan as presented.

Roll Call:

Trust – Yes

Potter – Yes

Kleinsorge – Yes

Carroll – Yes

Rummel – Yes

Kitler – Yes

Motion carried.

ANNOUNCEMENTS: None

NEXT MEETING DATE AND TIME: Wednesday, April 19, 2023 at 7:30 a.m.

ADJOURNMENT: Motion by Vice-Chair Kleinsorge supported by Member Potter to adjourn. Motion carried. Meeting adjourned at 8:04 a.m.

Cindy Warda, Executive Director