



**CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES
September 21, 2022**

Chairperson Snider called the September 21, 2022 Regular Meeting for the Downtown Development Authority of Clam Lake Township to order at 8:05 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Steve Kitler, Township Supervisor; Julie Snider, Chairperson; Jeremy Winkle, Member; Jennifer Davis, Member; Drew Rummel, Member. Members Absent: Pat Carroll, Secretary/Treasurer; Brian Potter, Member; Josh Trust, Member; Scott Kleinsorge, Vice-Chair.

PUBLIC COMMENT: None

APPROVAL OF THE AGENDA: Motion by Member Winkle supported by Member Rummel to approve the agenda as presented. Motion carried.

APPROVAL OF THE MINUTES: Motion by Member Rummel supported by Member Davis to approve the August 17, 2022 meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Director Warda reviewed the regular items included in the meeting packet such as copies of the: July Financials; August Bank Statements; August 17, 2022 bank deposit in the amount of \$2,669.06 from tax capture; September 7, 2022 Bank Deposit in the amount of \$7,078.28 which \$6,930.34 is from tax capture and \$147.94 is refund from Title Company on the Pioneer closing; July autopay statement invoice from Baird, Cotter & Bishop for \$150.00, September Autopay statement invoice from Consumers for \$129.65.

Motion by Member Winkle supported by Member Rummel to reimburse the Township for sidewalk and sign area mowing for August in the amount of \$300.00 and pay upcoming mowing invoices including \$500.00 for the Pioneer when invoice is received. Motion carried.

Executive Director's Report

Director Warda stated that the copy of the Township Board's September 12, 2022 Meeting Agenda is included in the meeting packet. Discussion followed on McGuire/Munger Property.

Committee Reports – put on next agenda since we had only had five Board members present.

Committees:

Marketing – Chairperson Snider; Members Winkle & Carroll, vacancy.

Strategic Planning Committee – Chair Vacant; Members Winkle, vacancy No report.

Land Use – Chairperson Winkle; Supervisor Kitler, Member Kleinsorge. No report.

Beautification - Chairperson Kitler; Members Kleinsorge, Snider; vacancy. No report.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS: None

OLD BUSINESS:

A. Otwell Mawby Proposal for Contractor Procurement for the Pioneer
Motion by Member Winkle supported by Member Rummel to approve the Otwell Mawby Proposal in the amount of \$2,500 and authorize the Chairperson to sign. Motion carried.

B. Pioneer Update – the Township’s insurance carrier, Burnham Flowers added liability to the policy for the Pioneer at no extra charge. The Chair’s maintenance person closed and locked the doors but has to put a hasp on the two doors that had been kicked in. The Director posted No Trespassing Signs and put-up caution tape. Supervisor Kitler said he will check on the amount the Township Board pledged for demolition.

NEW BUSINESS:

A. ZBA Appeal of Zoning Administrator Decision on K & K Forest Products at 8515 E. M-115, Cadillac was denied.

Motion by Member Winkle supported by Supervisor Kitler to adjourn. Motion carried.
Meeting adjourned 8:34 a.m.

NEXT MEETING DATE AND TIME: Wednesday, October 19, 2022 at 8:00 a.m.

Cindy Warda, Executive Director