



CLAM LAKE TOWNSHIP DDA – REGULAR MEETING MINUTES
January 19, 2022

Vice-Chairperson Kleinsorge called the January 19, 2022 meeting for the Downtown Development Authority of Clam Lake Township to order at 8:00 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Pat Carroll, Secretary/Treasurer; Scott Kleinsorge, Vice-Chair; Jennifer Davis, Member; Brian Potter, Member; Josh Trust, Member; Steve Kitler, Township Supervisor (arrived at 8:15 a.m.). Members absent: Drew Rummel, Member; Julie Snider, Chairperson; Jeremy Winkle, Member.

PUBLIC COMMENT: None

APPROVAL OF THE AGENDA: Motion by Member Potter supported by Member Carroll to approve the agenda as presented. Motion carried.

APPROVAL OF THE MINUTES: Motion by Member Carroll supported by Member Davis to approve the December 15, 2021 regular meeting minutes as presented. Motion carried.

Motion by Member Carroll supported by Member Davis to approve the December 15, 2021 closed session minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Secretary/Treasurer Carroll stated that included in the meeting packet is a copy of the November autopay statement invoice from Baird, Cotter & Bishop for \$145.00 and the Consumers December invoice for \$165.41; and the check stub showing payment to McCurdy Wotila & Porteous for \$425.00 for real estate services.

Director Warda sought authorization to pay the invoice from McCurdy Wotila & Porteous in the amount of \$535.00 for preparation of real estate documents. Motion by Member Potter supported by Member Carroll to approve the request. Motion carried.

Executive Director's Report

Director Warda stated that the copy of the Township Board's January 10, 2022 Meeting Agenda is included in the meeting packet.

A. McGuire/Munger Rezone/Utility Update

Director Warda requested that the Board wait for the Supervisor's arrival for update.

Committees:

Marketing – Chairperson Snider; Members Winkle & Carroll, vacancy. No report.

Strategic Planning Committee – Chair Vacant; Members Winkle, vacancy No report.

Land Use – Chairperson Winkle; Members Anderson, Kleinsorge. No report.

Beautification - Chairperson Kitler; Members Anderson, Kleinsorge, Snider. No report.

SPECIAL ORDERS:**UNFINISHED BUSINESS AND GENERAL ORDERS:****OLD BUSINESS:**

A. Land Purchase Update

1. Resolution Authorizing Chair Snider to sign purchase agreement documents on behalf of the DDA. Motion by Member Potter supported by Member Carroll to adopt the Resolution for authorization.

Roll Call:

Potter – Yes

Kleinsorge – Yes

Davis – Yes

Carroll – Yes

Trust – Yes

Motion carried.

- B. McGuire/Munger Rezone/Utility Update – Township Supervisor Kitler updated the DDA Board as to the utility issues regarding Mr. Munger’s proposed 338-unit apartment development.

NEW BUSINESS: None.

Motion by Member Carroll supported by Supervisor Kitler to adjourn. Motion carried.

Meeting adjourned 8:35 a.m.

NEXT MEETING DATE AND TIME: Wednesday, February 16, 2022 at 8:00 a.m.

Cindy Warda, Executive Director