

**CLAM LAKE TOWNSHIP DDA MEETING AGENDA**  
Wednesday, September 15, 2021 - 8:30 a.m.

- I. Call to Order
- II. Public Comment
- III. Reports of Officers
  - A. Secretary's Report
    - 1. Minutes from Regular Meeting June 28, 2021 DDA Meeting (Action item)
  - B. Treasurer's Report
    - 1. June, July & August 2021 Bank Statements
    - 2. June 30, 2021 Compilation Report; July 2021 Trial Balance Report
    - 3. Copy of Deposit slips from Tax Capture in the amount of \$3,818.17 from July 26, 2021, \$3,257.24 from August 2, 2021 and \$3,510.21 from August 30, 2021
    - 4. Copy of Auto-Pay bills:
      - a. Consumers Statement for July in the amount of \$104.65 and \$104.70 for August
      - b. Baird Cotter & Bishop June & July Invoices for Financial Services in the amount of \$145.00 each.
    - 5. Check stubs reimburse the Township for June & July and August mowing services from Ill Seasons for sidewalk and Welcome Sign hill in amount of \$300 each, and seeking preauthorization to pay upcoming bills to reimburse the Township. (Action item)
    - 6. Check stub from paying invoice from Cadillac News for Webhosting in the amount of \$480.00, same amount as last year. (Action item)
  - C. Executive Director's Report
    - 1. Township Board Meeting Agendas from July 12, 2021; August 9, 2021 and September 13, 2021
  - A. Marketing and Promotions (Members: Chair Snider; Members: Winkle, Carroll, Vacant)
  - B. Strategic Planning (Chair Vacant; Members: Winkle, Vacant)
  - C. Land Use (Chair Winkle; Members: Anderson, Kleinsorge)
  - D. Beautification (Chair Kitler; Members: Anderson, Kleinsorge, Snider)
- V. Special Orders
- VI. Unfinished Business and General Orders
- VII. Old Business:
  - A. DDA Utility Update
  - B. DDA Board Vacancy
  - C. Appointment of a Vice-Chair to replace Phil. (Action item)
- VIII. New Business:
  - A.
- IX. Announcements:
  - A. Next Meeting - **Wednesday**, October 20, 2021 at 8:30 a.m.
- X. Adjournment