

CLAM LAKE TOWNSHIP DDA MEETING AGENDA

Wednesday, June 28, 2021 - 8:30 a.m.

- I. Call to Order
- II. Public Comment
- III. Reports of Officers
 - A. Secretary's Report
 1. Minutes from Regular Meeting March 17, 2021 DDA Meeting (Action item)
 - B. Treasurer's Report
 1. March/April/May 2021 Bank Statements
 2. March & April Financials
 3. Copy of Deposit slip from Tax Capture in the amount of \$7,186.95 from March 17, 2021
 4. Copy of Auto-Pay bills:
 - a. Consumers Statement for March in the amount of \$129.57, April \$126.68, May \$110.74, June \$101.00
 - b. Baird Cotter & Bishop February, March & April Invoices for Financial Services in the amount of \$145.00 each.
 5. Invoice to reimburse the Township for May mowing services from Ill Seasons for sidewalk and Welcome Sign hill in amount of \$300 and seeking preauthorization to pay the June mowing bill in this fiscal year. (Action item)
 6. Invoice from Baird, Cotter & Bishop for State Tax Form 5176 Prep in amount of \$250.00. Last year's charge was \$200.00. (Action item)
 - C. Executive Director's Report
 1. Township Board Meeting Agenda from June 14, 2021. The Township Board approved the DDA 2021/22 Budget
 - A. Marketing and Promotions (Members: Chair Snider; Members: Winkle, Carroll, Vacant)
 - B. Strategic Planning (Chair Vacant; Members: Winkle, Vacant)
 - C. Land Use (Chair Winkle; Members: Anderson, Kleinsorge)
 - D. Beautification (Chair Kitler; Members: Anderson, Kleinsorge, Snider)
- V. Special Orders
- VI. Unfinished Business and General Orders
- VII. Old Business:
 - A. DDA Utility Update
 - B. DDA Board Vacancy - The Township Board to appointed Brian Potter and Dr. Drew Rummel to the DDA Board. Dr. Rummel lives in the Twp and owns property in the DDA District. We need to fill Phil's position. Evergreen New GM is Jennifer Davis.
- VIII. New Business:
 - A. DDA Budget FY 2021/22. DDA needs to adopt the FY 2021/22 Budget and formally approve the reimbursement of the fire millage back to the Township as per Baird, Cotter & Bishop. (Action item)
- IX. Announcements:
 - A. Next Meeting - **Wednesday**, July 21, 2021 at 8:30 a.m.
- X. Adjournment