



CLAM LAKE TOWNSHIP DDA – MINUTES
March 17, 2021

Vice-Chairperson Himes called the March 17, 2021 meeting for the Downtown Development Authority of Clam Lake Township to order at 8:30 a.m. This meeting was held at Clam Lake Township Hall in Cadillac, MI. The following Board Members were in attendance: Steve Kitler, Township Supervisor; Phil Himes, Vice-Chair; Jeremy Winkle, Member; Scott Kleinsorge, Member; Pat Carroll, Secretary/Treasurer. Members not in attendance: Steve Anderson, Member; Julie Snider, Chairperson; County Representative Brian Potter.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Member Carroll supported by Member Kleinsorge to approve the December 16, 2020 virtual meeting minutes as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report:

Secretary/Treasurer Carroll stated that included in the meeting packet are the January Financials; February bank statements; a copy of the February autopay statement from Consumers for \$140.84; and copy of the January autopay invoice from Baird, Cotter & Bishop for \$145.00 (a \$5 increase from 2020).

Director Warda sought reimbursement for renewal of the go-daddy domain name for 2 years in the amount of \$41.98. Motion by Member Kleinsorge supported by Member Himes to approve the request. Motion carried.

Executive Director's Report

Director Warda stated that a copy of the Township Board's March 8, 2021 Virtual Meeting Agenda is included in the packet as well as the DDA Update dated February 15, 2021 that was emailed out.

Committees:

Marketing – Chairperson Snider; Members Winkle, Carroll. No report.

Strategic Planning Committee – Vacant; Members Winkle. No report.

Land Use – Chairperson Winkle; Members Anderson, Kleinsorge. No report.

Beautification - Chairperson Kitler; Members Anderson, Kleinsorge, Snider.

- Director Warda stated that she had talked to Ken at the City regarding removing snow on the Mitchell Street sidewalk Ken said that the snowmobiles packed down the snow before his crew got there so it was hard to clear.

- Discussion followed on getting quotes for landscaping in front of the Welcome Sign versus having it mowed at \$150.00 per time.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS:

Welcome Sign Update – Member Kleinsorge said he thinks the lights need a bit more adjusting and he will check on them.

Zoning Ordinance – Director Warda said the County Road Commission Standards do not apply to private roads outside of a plat. She included the Road Commission’s suggestions on our zoning ordinance and will refer them to the Township Attorney that drafted our specs for his input.

OLD BUSINESS:

- A. DDA Utility Update – No report.
- B. DDA Board Vacancy – Member Winkle will talk to Mike Lueder on his recommendations from the medical office park tenants. Director Warda will check with County Liaison Brian Potter on making his position a voting position to fill a vacancy.
- C. Pioneer – Director Warda stated that the March 8, 2021 Court date is to be rescheduled at the request of the owners in order to find an attorney.

NEW BUSINESS:

Motion by Member Winkle supported by Member Kleinsorge to adjourn. Motion carried.
Meeting adjourned 9:24 a.m.

NEXT MEETING DATE AND TIME: Wednesday, April 21, 2021 at 8:30 a.m.

Cindy Warda, Executive Director