

**CLAM LAKE TOWNSHIP DDA MEETING AGENDA**  
Wednesday, August 19, 2020, Clam Lake Township Hall - 7:45am

- I. Call to Order
- II. Public Comment
- III. Reports of Officers
  - A. Secretary's Report
    - 1. Minutes from Regular Meeting July 15, 2020 DDA Meeting (Action item)
    - 2. Minutes from Closed Session of July 15, 2020 DDA Meeting (Action item)
  - B. Treasurer's Report
    - 1. Copy of July 2020 Bank Statements
    - 2. Copy of Auto-Pay bills:
      - a. Consumers Statement for July 2020 in the amount of \$102.33
      - b. Baird Cotter & Bishop June Invoice for Financial Services for \$140.00
    - 3. Copy of DDA Deposits from Tax Capture: July 28<sup>th</sup> Deposit in amount of \$5,807.48 and August 10<sup>th</sup> Deposit in amount of \$341.55
    - 4. Copy of pre-approved check stub for grass mowing along sidewalk for \$125.00
    - 5. Invoice from McCurdy for legal services in the amount of \$500.00 (Action item)
    - 6. Invoice for annual web hosting from Cadillac News in amount of \$480.00 (Action item)
  - C. Executive Director's Report
    - 1. Township Board Meeting Agenda from August 10, 2020
      - A. DDA Sewer/Water Cost Estimate Update Request
    - A. Marketing and Promotions (Members: Chair Snider; Members: Winkle, Carroll, Himes)
    - B. Strategic Planning (Chair Vacant; Members: Winkle, Himes)
    - C. Land Use (Chair Winkle; Members: Anderson, Kleinsorge)
    - D. Beautification (Chair Kitler; Members: Anderson, Kleinsorge, Snider)
- V. Special Orders
- VI. Unfinished Business and General Orders
  - A. Welcome Sign Update - Project complete, lighting needs to be adjusted so can read all letters on sign
  - B. Zoning Ordinance - Road Specs
- VII. Old Business:
  - A. Fire Subcommittee Update
- VIII. New Business:
  - A. DDA Board Vacancy
  - B. Land Purchase Consideration (Closed Session)
- IX. Announcements:
  - A. Next Meeting - **Wednesday**, September 16, 2020 at 7:45 a.m.
- X. Adjournment