



CLAM LAKE TOWNSHIP DDA – MINUTES
September 26, 2016

Chairperson Snider called the September 26, 2016 regular meeting for the Downtown Development Authority of Clam Lake Township to order at 7:49 A.M. This meeting was held in the Clam Lake Township Hall. The following board members were in attendance: Julie Snider, Chairperson; Mike Lueder, Vice Chairman; Dale Rosser, Twp Supervisor; Jeremy Winkle, Member; Steve Anderson, Member; Scott Kleinsorge, Member; Bob Hilty, Member. Members not in attendance: Steve Kitler, Treasurer; Pat Carroll, Secretary

INTRODUCTIONS: Cindy Warda, DDA Director

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Member Winkle, supported by Member Anderson that the August 22, 2016 Meeting Minutes be approved as presented. Motion carried.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report

Chairperson Snider said that she talked to Ryan Howell, CPA at Baird, Cotter, and & Bishop and that he should be at the Township Offices today and tomorrow for the annual audit. Chairperson Snider said she asked Member Carroll to come and meet with Ryan as he will be taking over the treasurer duties from Member Kitler.

Motion by Member Kleinsorge supported by Member Rosser to pay the mowing bill as presented. Motion carried.

Motion by Member Lueder supported by Member Anderson to approve expenditure of up to \$1,500 for the DDA Director to purchase a laptop and printer. It appears a prior director took the DDA laptop with him when he left the state. Motion carried.

Executive Director's Report

Executive Director Cindy Warda stated that she is settling in, reviewing files and getting familiar with the area and the issues. She thanked the Township for providing a workspace.

Committees

Marketing – Chairperson Snider; Members Winkle, Carroll

Strategic Planning Committee – Chairperson Lueder; Members Winkle, Hilty.

Members stated now that there is a Director on board, they would like to have a meeting regarding projects.

Land Use – Chairperson Winkle; Members Anderson, Kleinsorge

The Township Board adopted the County’s Zoning Ordinance as their own at the September 13, 2016 meeting.

Beautification - Chairperson Kitler; Members Anderson, Kleinsorge, Snider

Chairman Snider said she had talked to Greenstone about mowing their area. She said Greenstone stated their current mower said area too steep, but they would look for a different mower.

Member Kleinsorge stated that MDOT tore out some sidewalk as it did not meet ADA requirements for crosswalks. He said the State just passed some legislation updating entrance signs coming in to town such as for bridge R.O.W.’s. Discussion followed on uplighting, maintenance agreements and asking a MDOT representative to join a sign subcommittee.

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS:

Discussion followed on snowmobile trails and the machines riding on the new sidewalk. Chairperson Snider will talk to former DDA Director Kathy Morin regarding the golf course as she now works at Evergreen.

NEW BUSINESS:

Chairperson Snider requested that the DDA Director check the DDA Board terms, to see length of term and if there is a requirement for two Township Board Members to be on Board.

NEXT MEETING DATE AND TIME: October 17, 2016 at 7:45 a.m.

Meeting ADJOURNED by Snider at 8:20 am.

Cindy Warda
Executive Director