



CLAM LAKE TOWNSHIP DDA – MINUTES

September 21, 2015

Chairwoman Snider called the September 21, 2015 regular meeting for the Downtown Development Authority of Clam Lake Township to order at 7:50 A.M. This meeting was held in the Clam Lake Township Hall. The following board members were in attendance: Julie Snider, Chairwoman; Mike Lueder, Vice Chairman; Mike McGuire, Secretary; Steve Kitler, Treasurer; Jeremy Winkle, Member; Pat Carroll, Member; Scott Kleinsorge, Member. Members not in attendance: Dale Rosser, Twp Supervisor; Steve Anderson, Member. Public present: Bob Hilty, Wexford County Commissioner; Larry Payne, Clam Lake Township Treasurer; Doug Mansfield, Mansfield Land Use Consultants.

Secretary's Report

The August regular meeting minutes were reviewed and motion to approve made by Lueder, support by Kitler, motion approved unanimously.

REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES:

Treasurer's Report

Discussed switching over to a money market account with First Merit; there is no charge to make the change. Final invoices being received for the sidewalk project, township will reimburse 50% of the cost as previously agreed upon. Invoices from Mansfield for the strategic plan are also nearly complete. *Motion to approve all bills was made by Lueder, support by Snider, motion approved unanimously. Kleinsorge abstained.*

Executive Director's Report

August report submitted by Executive Director Kathy Morin.

Committees

Sewer and Water Committee – Chairperson Winkle, members Anderson, Lueder, Carroll

Land Use – Chairperson Winkle, members Anderson, McGuire, Kleinsorge

Marketing – Chairperson McGuire, members Snider, Winkle, Carroll

Beautification - Chairperson Kitler, members Anderson, Kleinsorge, Snider

Sidewalk project is completed, and a push button crossing will be installed next year for pedestrian crossing across 131 to the Highpoint/VanDrie side of the highway. Kitler has been trying to connect with City DPW staff regarding plowing the sidewalk. Anticipate about \$100 each pass. Will have more information next month.

Quotes received from Atkins Electric and MHM Construction for full island land replacement. *Motion by Winkle to replace island lights with a not to exceed cost of \$2100, support by Carroll, motion approved unanimously.* Morin will contact Atkins to proceed.

Kitler to contact Road Commission regarding weeds on the center island and then Rockwell if the Road Commission cannot complete it.

REPORTS OF SPECIAL COMMITTEES: None

SPECIAL ORDERS: None

UNFINISHED BUSINESS AND GENERAL ORDERS:

Doug Mansfield presented a draft strategic plan document to the board and guests. Winkle suggested emailing a draft to participants of the public sessions as well as developing a letter to be sent to all DDA members outlining the changes from the previous focus on sewer and water. Additionally, Snider and Morin should connect to discuss next steps and potential expanded role for implementation of the new plan.

NEW BUSINESS: None

PUBLIC COMMENT: None

NEXT MEETING DATE AND TIME: The next DDA meeting will be held at 7:45 A.M. on Monday, October 19, 2015.

Meeting ADJOURNED by Snider at 9:13 A.M.

Kathy Morin
Executive Director